



ODISHA BIODIVERSITY BOARD

Forest, Environment & Climate Change Department, Govt. of Odisha
Regional Plant Resource Centre Campus
Ekamrakanan, Nayapalli, Bhubaneswar-15, Odisha
Tel No.0674-2552006 Email: msobb@rediffmail.com
www.odishabiodiversityboard.in

File. No. Estt.165/OBB/2021/ 7334

Date: 09.10.2023

SHORT TENDER CALL NOTICE FOR PROCUREMENT OF IRON FURNITURE FOR BIODIVERSITY RESOURCE CENTRE

Sealed tenders are invited from reputed firms/agencies/authorized dealers/manufacturer based in Odisha having valid registration certificates, PAN and GST clearances certificates towards procurement of iron furniture for biodiversity resource centre to Odisha Biodiversity Board as per the specifications and quantity given below. Interested firms need to collect the tender paper either from the office of OBB or from the website of OBB (www.odishabiodiversityboard.in) and submit with all the required documents in sealed covers superscribed as Bid for **Procurement Of Iron Furniture For Biodiversity Resource Centre** to Member Secretary, Odisha Biodiversity Board, Regional Plant Resource Centre Campus, Nayapalli, Bhubaneswar-15, Odisha. The tenders along with all the enclosures should reach the undersigned on or before **12.00 PM of 20.10.2023**. The firms should be able to complete the work within 30 days of issue of the work order. Interested firms need to visit the office of OBB to take measurements before submitting the tenders. The tenders will be opened at **3.00PM on 25.10.2023** by the "Tender Committee" in the presence of bidders who wish to remain present.


9/10/2023
Member Secretary

Memo No. 7335 /OBB, Bhubaneswar. Date: 09.10.2023

Copy to Dr. Shubhransu Nayak, Coordinator for publishing in the website of OBB and to the notice board of OBB/ICZMP/RPRC/CES for all concerned.


09/10/2023
Member Secretary

Memo No. 7336 /OBB, Bhubaneswar. Date: 09.10.2023

Copy forwarded to five firms 1. M/S Southern Furniture, 11-A, Janpath (1st floor), Satya Nagar, Bhubaneswar 2. M/S 4S Interior, Plot414/4427, Damana Square, Bhubaneswar, 3. M/s Tarini Enterprises, 570, Lewis Road, Bhubaneswar 4. Maple Furniture, 21 Janpath Bapuji Nagar, Bhubaneswar 751009 and 5. M/S Asaram furniture house, Khalasi Street, Stadium Road, Berhampur-1.

Terms and Conditions

1. Sale of Paper:

The tender papers, containing the detailed specifications of the materials will be available at Odisha Biodiversity Board, Bhubaneswar from **10.10.2023** (during the office hours only), on payment of a non-refundable tender fee in-cash or in shape of pay order/demand draft drawn in favour of "**Odisha Biodiversity Board**", payable at **Bhubaneswar (Annexure-I)**. The same can also be downloaded from the website www.odishabiodiversityboard.in and in such a case, the cost of tender paper is to be enclosed in shape of D.D./Bankers Cheque drawn in favour of "**Odisha Biodiversity Board**", payable at **Bhubaneswar** along with the tender. In case of any bid amendment and clarification, responsibility lies with the tenderers to collect the same from the notice board/ website of OBB before last date of submitting the tender document. Non-payment of cost of tender paper will amount to rejection of the tender.

2. The Last Date:

The last date of receipt of tender documents is **20.10.2023 (up to 5.30PM)**. The Technical bids will be opened by the Tender Committee of OBB on **25.10.2023 (at 3.00PM)** in presence of the authorized representatives of the tenderers who like to be present at that time. The date of opening of the financial bids of technically qualified tenderers will be notified latter.

3. Bid System:

a) The tender should be submitted in **two bid system** i.e., "**Technical Bid**" and "**Financial Bid**". The technical bid contains documents as per the tender terms along with cost of tender paper in appropriate shape. The technical documents need to be submitted, matching all the specification of the work. In addition, the documents regarding the eligibility criteria of the participating firm mentioned below. The technical bids containing information on price, directly or indirectly, will be liable for rejection. The technical bids and financial bids required to be submitted in two separate envelopes clearly mentioning on top of the envelope "**Technical Bid**" and "**Financial Bid**" respectively and both of these should be placed in a big envelope marked with supply of iron furniture for "**Biodiversity Resource Centre**" work.

b) Paper cost and EMD for procurement of iron furniture for biodiversity resource centre are given in **Annexure-I**.

c) Specifications for procurement of iron furniture for biodiversity resource centre are given in **Annexure-II**.

d) financial bid contains only the price bid, need to be provided as per the format given in

Annexure-III.

The firms need to consult Dr. Prasad Kumara Dash, Botanist, OBB (9439831495) for taking the measurement and other technical details.

e) The rates quoted by the tenderer shall be valid for a period of 90 days from the date of submission of tender.

4. The tenders which do not fulfill the conditions shall not be considered and OBB shall be entitled to accept or reject any offer in part or full without assigning any reason therefor.
5. The sealed tenders will be received by **Speed post/Registered post** and can also be put into "**Tender Box**" available in the office of the OBB. Telegraphic tenders or tender received through fax/ e-mail /electronic mode/ courier will not be accepted. Incomplete documents and documents received after due date & time shall not be considered.
6. The sealed tenders shall be submitted and addressed to the **Member Secretary, Odisha Biodiversity Board, Regional Plant Resource Center Campus, Nayapalli, Bhubaneswar-751015.**
7. Each page of the quotation documents must be duly signed and stamped by the quotationer as a token of acceptance of all the terms & conditions of the quotation.
8. Penalty can be levied by authority of OBB on account of delay, violation of conditions and non-performance of the contractor. Decision of Chairman, OBB shall be final in this regard.
9. No advance payment will be made by OBB. Full or Part payment will be released by the Board only after finishing the item of work in all respect.
10. Selected firm should complete the assigned job within **30 days** from issue of work order. However, OBB reserves the right to extend the time limit on valid grounds and decision of Chairman or Member Secretary shall be final in this regard.
11. Payment will be made after verification of the work and received materials. OBB is entitled to take suitable action as deemed proper on violation of conditions.
12. The decision of the Member Secretary on short listing and selection of firm is final and no claim/ liability etc. would be entertained.

Eligibility Criteria

- a) Submission of price (INR) as per prescribed format.
- b) Copy of PAN, GST registration certificate and up to date GST clearance certificate.
- c) Tender paper cost (Original receipt of tender paper).
- d) Undertaking that the tenderer has not been blacklisted by any Govt. Organization/Institution.
- e) Undertaking that the quoted item qualifies the required technical specification.
- f) The firm should have the annual turnover of more than 30 Lakhs during the year 2021-22 and 2022-23.
- g) The firm should have performed similar kind of work at least of value 3 lakhs, 4 in number during the years 2017 to 2022.

M. K. Meher
09/10/2023

**Member Secretary
Odisha Biodiversity Board**

**REQUIRED PAPER COST AND EMD FOR THE WORK OF BIODIVERSITY
RESOURCE CENTRE**

Sl. No.	Name of the assignment	Tender Paper Cost in Rs.	EMD
1.	“Procurement Of Iron Furniture for Biodiversity Resource Centre”	400/-	5000/-

M. K. Meena
09/10/2021

**Member Secretary
Odisha Biodiversity Board**

SPECIFICATIONS:

1. Floor Mounting type cabinet with 8 nos. drawer

Specification: FJced type modular steel cabinet site (U>WHxH): 900mm*450mm*2100mm H
construct on of malerfII:

- 18WG CRC sheet. All surfaces degreased and PP powered coated
- 8 Nos. drawer with lock and 2 Nos handles in aluminum construction of each drawer
- All hardware/ screws to be use stainless steel (SS)

2. Storage unit with metal body and metal + glass door (1915 * 900 * 450)

- 10 shelves
- 6 shelves having glass door with handle
- 4 shelves having metal door with handle

3. Lab table (1980 * 750 * 750)

- Metal body (good quality)
- With Storage
- Black Granite (finishing)


09/11/2023

Member Secretary
Odisha Biodiversity Board

FINANCIAL BID: DETAILED TECHNICAL SPECIFICATION AND PRICE

Sl. No	Specification	Quantity	Estimated Price in Rs. (per unit) excluding GST	Offer price in Rs.
1	<p>Floor Mounting type cabinet with 8 nos. drawer</p> <p>Specification: FJced type modular steel cabinet site (U>WHxH): 900mm*450mm*2100mm H construct on of materal:</p> <ul style="list-style-type: none"> • 18WG CRC sheet. All surfaces degreased and PP powder coated • 8 Nos. drawer with lock and 2 Nos handles in aluminum construction of each drawer • All hardware/ screws to be use stainless steel (SS) 	3	67,250/-	
2	<p>4. Storage unit with metal body and metal + glass door (1915 * 900 * 450)</p> <ul style="list-style-type: none"> • 10 shelves • 6 shelves having glass door with handle • 4 shelves having metal door with handle 	6	29,000/-	
3	<p>5. Lab table (1980 * 750 * 750)</p> <ul style="list-style-type: none"> • Metal body (good quality) • With Storage • Black Granite (finishing) 	1	44,450/-	

M. K. Nayak
09/10/2023
Member Secretary
Odisha Biodiversity Board